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24 January 1953

MEMORANDUM FOR: Assistant Director (Personnel)

SUBJECT : Allocation of Positions in Project Initiation and Control Branch, Reports Division, Office of Research and Reports.

REFERENCE : Memo dtd 21 Jan 53 to DD/A fr AD/P, same subject.

1. On 22 January 1953 I discussed this subject and the related O&M study with Mr. Amory, Assistant Director for Research and Reports, who indicated that he was unwilling at this time to make the changes recommended by O&M.

2. I declined to approve of the allocation of the position of Chief, Project Initiation and Control Branch, at a grade higher than GS-12 for the present. Mr. Amory believes that in a few weeks hence he will be able to demonstrate that this Branch performs duties which would warrant classification of the position at a higher grade. It was, therefore, mutually agreed that the Wage and Classification Administration Division would re-examine the position on or about 15 April and that any other action in this connection would be deferred until that time.

3. However, Mr. Amory desires to promote Mr. [REDACTED] to grade GS-11, and Mr. [REDACTED] to grade GS-13; they are members of the Project Initiation and Control Branch. Mr. Amory assured me that these two individuals were well qualified to occupy other positions in ORR at the same grades and, further, that if their positions in the aforementioned Branch were not allocated at the grades requested when the positions were re-examined on or about 15 April they would actually be transferred to other positions in ORR. I, therefore, agreed that he could proceed with the promotions of these two individuals at this time.

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L. K. WHITE
Assistant Deputy Director
(Administration)

cc: AD/RR
✓C/O&MS